

**Oklahoma Municipal Clerks, Treasurers and Finance Officer Association  
53<sup>rd</sup> Annual Conference Business Meeting**

**Friday, October 23, 2009, 12:00 noon  
OSU Ballroom, OSU Student Union  
Stillwater, Oklahoma**

**MINUTES**

**1. Call to Order, Roll Call & Invocation**

Vice President Welch called the 53<sup>rd</sup> Annual Business Meeting to order.

**2. Flag Salute.**

Vice President Welch led the conference attendees in the flag salute.

**3. Discussion, consideration and possible action on the Minutes of the October 17, 2008 Annual Business Meeting.**

Motion by Patti Kusel-Shelite, Fort Cobb; second by Tony Davenport, Weatherford; to approve the October 17, 2008 Minutes. All voted aye. Motion carried.

**4. Discussion, consideration and possible action on Treasurer's Report.**

Motion by Bill Tucker, Kingfisher; second by Holly Maschino, Drumright; to approve the Treasurer's Report as presented. All voted aye. Motion carried.

**5. Recognitions:**

**a. Sponsors (Judy Siemens)**

Judy Siemens gave special recognition to our conference sponsors: Arbitrage Compliance Specialists, NAFA Capital Markets, Automatic Data Processing, Bank of Oklahoma, JP Morgan Chase, Municipal Finance Services, Oklahoma Municipal Assurance Group, Oklahoma Municipal Retirement Fund, Utility Service Company, waste Connections of OK, Allstate, BancFirst, Main Street Exchange, Maschino Hudelson & Associates, OK.gov, Oklahoma Mailing Equipment, GFOA, OAPT, Allied Waste Services, Asset Consulting Corp., GH Guernsey, Municipal Code Corp., Municipal Electric Systems of OK, OG&E, OK Environmental Management, and Severn Trent.

**b. First Time Attendees (Clara Welch)**

Vice President Welch stated we had 24 new attendees registered and asked all first time attendees to stand for recognition.

**c. Past Presidents (Lisa Root)**

Lisa Root recognized all the past presidents in attendance.

**d. Resolutions (Beverly McManus)**

Retirees recognized: Pat Hargis, Yukon; Cathy Keller, Nichols Hills; Joan Kuhn, Hooker; Debra Paige, Blackwell; and Charlie Tomlin, Miami.

**6. Discussion, consideration, and possible approval on committee reports:**

**a. Conference Scholarship Committee Report (Deborah Miner).**

1. Report of 2009 Scholarship Recipient – Yvonne Scott.

Yvonne Scott gave a report on her experience at the GFOA Conference.

2. 2010 Scholarships:

- a. One (1) scholarship to a 2010 National Conference.
- b. Five (5) first-time attendee scholarships to the 2010 OMCTFOA Annual Conference.
- c. Three (3) scholarships to the 2010 MC&T March Institute.

Motion by Joe Don Dunham, Altus; second by Tony Davenport, Weatherford; to approve the scholarships for 2010. All voted aye. Motion carried.

**b. Clerks and Treasurers Institute Committee Report (Patti Kusel-Shelite)**

Patti Kusel-Shelite and Joe Don Dunham gave the reports of the Institute Committees. They thanked the Advisory Committee members for all of their hard work putting the Institute together.

**c. Legislative Committee (Deborah Miner)**

OMCTFOA Constitution and By-Law Amendments and Additions:

1. Article IV, Section 8 Institute Review Committee

Motion by Joe Don Dunham, Altus; second by Tony Davenport, Weatherford; to approve as amended. All voted aye. Motion carried.

2. Article IV, Section 9 IIMC Regional IV Meeting Committee

Motion by Anthony Francisco, Norman; second by Bill Tucker, Kingfisher; to approve as amended. All voted aye. Motion carried.

3. Article IV, Section 10 IIMC Region IV Director Nominating Committee

Motion by Gina Snedeker, Chickasha; second by Patti Kusel-Shelite, Fort Cobb; to approve as amended. All voted aye. Motion carried.

4. Article IV, Section 11 Instructions and Attendance (section re-numbering only)

Motion by Holly Maschino, Drumright; second by Tony Davenport, Weatherford; to approve as amended. All voted aye. Motion carried.

**d. Nominating Committee (Clara Welch, Lisa Root, Beverly McManus)**

Lisa Root presented the members with the nominations for the 2010 OMCTFOA Board as follows:

Past President:	Cathy Keller, retired – Nichols Hills
President:	Clara Welch, Stillwater
Vice President:	Lisa Root, Eakly
Treasurer:	Judy Siemens, Midwest City
Secretary:	Beverly McManus, Nicoma Park
Reporter:	Bob Park, Sallisaw
1-Year Trustee:	Sharon Crisjohn, Mannford
2-Year Trustee:	Michael Bailey, Bartlesville
3-Year Trustee:	Ruth Beal, El Reno

Motion by Gina Snedeker, Chickasha; second by Patti Kusel-Shelite; to approve the nominations as presented for the 2010 OMCTFOA Board. All voted aye. Motion carried.

**7. Special Presentations.**

Clara Welch recognized Cathy Keller for her hard work and service during the past year as President and expressed Cathy's regret for not being able to attend the conference.

Frank Crawford, Crawford CPA's, presented a \$10,000 check to the Scholarship Endowment Fund.

Clara Welch recognized Mandy McKinney, OSU, and her staff for all of their hard work.

Clara Welch recognized Colleen Nichols, Vice President of IIMC, and presented her with a crystal paperweight.

Clara Welch recognized Rhnea Stewart, OMRF, for all of her help with the conference banquet decorations.

Deborah Miner, Past President, presented incoming President Clara Welch with the Presidential Gavel and pin.

Clara Welch reported there were 2009 Legislative Reports on the tables for those who are interested.

**8. New Business**

No new business.

**9. Announcements.**

- a. The 2009 IIMC Region IV Meeting will be December 3-5 in San Marcos, Texas.
- b. The 2010 OMCTFOA Conference will be October 20-22 in Stillwater, Oklahoma.
- c. The 2010 Clerks and Treasurers Institute will be March 15-19 in Stillwater, Oklahoma.
- d. The 2010 IIMC Annual Conference will be May 23-27 in Reno/Tahoe, Nevada.

- e. The 2010 GFOA Annual Conference will be June 6-9 in Atlanta, Georgia.
- f. The 2010 APT US&C Annual Conference will be July 25-28 in Charleston, South Carolina.
- g. The 2011 APT US&C Annual Conference will be July 24-27 in Oklahoma City, Oklahoma.

**10. Door Prizes.**

Sponsors presented their door prizes and drawings were conducted to award the remaining door prizes.

**11. Adjournment.**

The 53<sup>rd</sup> Annual Business Meeting was adjourned at 1:30 p.m.

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Cathy Keller, President

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Beverly McManus, Secretary